



JOB OPENINGS

LABOR MARKET INFORMATION DIVISION

OPENING: Pending position approval, a vacancy exists in the Labor Market Information Division (LMID) for a permanent full-time **RESEARCH PROGRAM SPECIALIST I OR II** to serve as a resource person and innovator in performing labor market research duties for the division and the EDD.

WHO CAN APPLY: Applications will be accepted from candidates who possess list eligibility for the Research Program Specialist I (Economics or General) or Research Program Specialist II (Economics or General). Employees who are currently classified as Research Program Specialist I or II (Economics or General) or who are in an equivalent classification may also apply.

POSITION: The primary responsibilities of the incumbent will include:

- Conducting research studies on public policy issues of interest to the EDD Directorate, the Health and Human Services Agency, and other State departments;
- Coordinating with external researchers to define collaborative studies and use EDD and LMID data sources effectively and constructively;
- Establishing automated system mechanisms for securing EDD data and rendering it in non-confidential form, whenever possible;
- Marketing Unit resources and staff capabilities to acquire funding support; and
- Coordinating with other EDD divisions to leverage access to EDD confidential data.

In addition, the incumbent will prepare economic analysis using statistical tools and sound economic theory and principles; prepare written material and effectively communicate complex economic ideas and findings to policymakers, members of the public, and EDD staff; travel to meetings and conferences to present research; represent the Department and learn and advise LMID Management about current trends and ideas regarding California labor market research.

QUALIFICATIONS: Candidates must possess the ability to:

- Provide research expertise and leadership on complex state and regional labor market issues.
- Gather, analyze, and compile data utilizing advanced statistical techniques and tools.
- Participate effectively with individuals in educational institutions, Federal, State and local government, and private organizations.
- Prepare technical reports on California labor market conditions.
- Successfully communicate highly technical concepts to a variety of audiences with varying degrees of technical expertise.
- Act in a lead capacity and coordinate with multiple workgroups with a variety of directives/objectives.

And knowledge of:

- Principles and concepts of applied research
- Economic research methods and techniques
- Application of computerized models to research data
- Statistical and other methods used in the analysis and projection of data
- Survey methods and analytical techniques
- Statistical software applications
- Statistical sampling concepts
- Trends analysis procedures

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INSTRUCTIONS:

Candidates should submit a resume and a completed SPB application (STD 68) to:

Phil Hardiman
Labor Market Information Division-MIC 57
7000 Franklin Blvd., Building 1100
Sacramento, CA 95823

APPLICATIONS SHOULD BE RECEIVED NO LATER THAN APRIL 23, 2001.

An initial screening will be done on the basis of the resume and application, and only the most qualified candidates will be invited to interview.

EXPENSES: Moving and relocation expenses will not be paid by the Department.

EDD is an equal opportunity employer to all, regardless of race, color, creed, national origin, ancestry, sex, marital status, disability, religious or political affiliation, age, or sexual orientation.

If you have a disability and require a special accommodation, you may contact Phil Hardiman at (916) 262-2222. Persons who use TDD may contact EDD through the California Relay Service by calling 1-800-735-2929 or from voice telephones by calling 1-800-735-2922.